

Contact: Liz Bateson
Telephone: (01524) 582047
Fax: (01524) 582161
Minicom: (01524) 582175
E-mail: ebateson@lancaster.gov.uk
Our reference: UB79
Your reference:

HEAD OF GOVERNANCE

Councillor Kerr
Chairman of the Overview
and Scrutiny Committee.

Town Hall
Dalton Square
Lancaster
LA1 1PJ

DX 63531

4 January 2012

Dear Councillor,

URGENT BUSINESS – CLIMATE CHANGE INVEST TO SAVE PROJECTS

Please find attached a report that the Chairman of Cabinet and the Cabinet Member with Responsibility for Climate Change are being requested to consider. The report proposes that Cabinet re-affirms its decision of the 4 October 2011 with regard to the installation of solar photo voltaic (PV) panels. Please note that the two appendices to the report are exempt from publication.

The Chief Executive is consulting with the Chairman of Cabinet with a view to making an urgent decision. The reason for the urgency in this case is to enable the project to be implemented within the 2011/12 financial year.

The issue is a Key Decision by virtue of its financial impact. However, sufficient notice has not been included on the Forward Plan. I am writing to you to seek your approval that the taking of the decision cannot be reasonably deferred, in accordance with the Council's Access to Information Procedure Rule 16. Your agreement to waive the requirement for the issue to be included on the Forward Plan for five clear working days is required before the Chief Executive can take the decision in consultation with the Chairman of Cabinet.

I would be grateful if you would consider the following:

To waive the requirement to include five working days notice of the decision in the Forward Plan, in accordance with Access to Information Procedure Rule 16, in order that the decision can be taken without delay.

Please complete the attached slip signifying your decision and return it to the Town Hall as soon as possible. In the meantime, could you please telephone Liz Bateson on 5820476, or e-mail ebateson@lancaster.gov.uk with your decision.

Yours sincerely,

Liz Bateson
Principal Democratic Support Officer

URGENT BUSINESS – CLIMATE CHANGE INVEST TO SAVE PROJECTS

*I agree/do not agree (***please delete as appropriate**)

To this matter being treated as a matter of urgency in accordance with Overview and Scrutiny Committee Procedure Rule 17(a) and therefore not being subject to call-in.

Signed:

Dated:.....

Chief Executive Decision

*I agree/do not agree (***please delete as appropriate**) to this matter being treated as a matter of urgency in accordance with Overview and Scrutiny Committee Procedure Rule 17(a) and therefore not being subject to call-in.

Signed: -----

Chief Executive

Dated: -----

Please return to: Liz Bateson
Democratic Services,
Town Hall,
Dalton Square,
LANCASTER. LA1 1PJ
Ref: UB79